

<b>COON RAPIDS FIRE DEPARTMENT</b>	<b>RE: READY Check</b>	<b>#</b>
<b>SUGGESTED OPERATING GUIDELINES</b>	<b>DATE: FEBRUARY 2007</b>	

**SCOPE:**

This guideline shall be used whenever CRFD Personnel are preparing to enter a hazardous situation with the possibility of injury or death.

**DEFINITIONS:**

The following definitions are used in this SOG;

- **INCIDENT COMMANDER:** Individual assuming overall control of an incident. Also known as the Incident Commander.
- **READY Check:** A program designed to prepare personnel to enter a hazardous situation which uses the word "READY" as a acronym to provide a mental checklist.

**PROCEDURE:**

Personnel will work in teams of at least two when faced with a dangerous situation with the possibility of injury or death. Prior to entering the hazard area, they will use the acronym "READY" to prepare by checking:

**R** = Radio – Each member will verify the radio(s) is turned on and working, is switched to the correct channel, and that they know to whom they are reporting.

**E** = Equipment – Each member has the equipment needed for the assignment and knows how to use it. This includes proper operation of their radios, SCBAs, and task specific tools. Also included in this portion of the check is the proper donning of PPE. Every member will verify their partner's status before proceeding.

**A** = Air – Each member will do a pre-entry air check and verify they have enough air to begin the assignment. This determination will be based on the CRFD Air Management Standard Operating Guideline (SOG).

**D** = Duties – Each member will be advised of their duties within the team's assignment and will be trained to accomplish the task.

**Y** = If all of the above are affirmative, the team will contact the Incident Commander and advise him/her that the READY Check is completed and the team is entering the hazard area.